

CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE
All of the conditions referred to in the operating schedule are covered in more detail in the following section.
CONDITIONS OFFERED BY THE APPICANT IF THE LICENCE IS GRANTED (SEE APPENDIX A2)
This Licence is limited to authorise Licensable Activities for 1 day in August each year agreed by the Authority.
The licence is subject to permission being granted by the land/building/area owner for specific use of any event/s planned. This must be evidenced in writing upon request by the Licensing Authority. The Licence Holder will comply with any local policies or regulations that relate to that land/building/area.
The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website www.leicester.gov.uk/licensing
The licence holder shall comply with the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed in this Licence. If these deadlines or conditions are not adhered to satisfactorily by the Licensing Authority, no licensable activities will be authorised.
The licence holder must submit a draft Event Management Plan (EMP) to the Festivals & Events team, the ESAG and Licensing Authority in line with the deadlines set by the Licensing Authority. The plan/s must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team and ESAG.
The licence holder shall work in partnership with ESAG to ensure events are planned to take place safely and successfully.
The licence holder shall ensure a member of the management team or persons from the management team attend ESAG Meetings to update participants upon progress throughout the planning process.
The licence holder shall appoint a member of the management team to prepare and implement the plans included in the EMP.
Any necessary amendments to the EMP following the approval of the final draft shall be approved by the licensing authority.
The licence holder will operate an Event Liaison Team on site. This will consist of key people within the event including first aid, the Police, security, event managers, Licensing Authority and health and safety representatives. This team will meet at regular intervals during the event to review the event and make any agreed changes needed.
There shall be a central control point on site within the licensed premises at which the Licence Holder or their nominated representative shall be available. A radio and a working telephone for contacting the emergency services shall be installed. The number shall be made known to all members of ESAG. The central control point shall be manned at all times by a person capable of communicating with the emergency services.
The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the EMP or risk assessments would be those applicable.
A Crowd Management Plan including an access and egress plan shall be drawn up in agreement with the ESAG. These plans shall be implemented whilst licensable activities are taking place and until 30 minutes after the premises close.

<p>A Crime Prevention/Reduction plan for the event will be included in the EMP by the licence holder and submitted as part of the planning process. It will focus upon reducing criminal activity within the event footprint and working in partnership with the Police.</p>
<p>A Drugs Policy and a Search Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.</p>
<p>A record of all persons detained, any quantities of drugs found on their person, their name, address and date of birth (as much as can reasonably be obtained) is to be kept and sent to the Police licensing officers upon request.</p>
<p>Notices shall be displayed at all entrances to the event site declaring that individuals found to be in possession of illegal drugs and or prohibited items shall be removed from the event.</p>
<p>The Premises Licence Holder shall have the right to refuse entry to any unauthorised/disorderly person or any person not complying with the conditions of entry.</p>
<p>Anyone who appears to be drunk or intoxicated shall not be allowed entry to the event site.</p>
<p>A designated member of staff shall be responsible for the emptying and packaging of amnesty bins in the presence of the Police officers, this person shall identify themselves to the Police at event control at the start and conclusion of the event.</p>
<p>Relevant fencing authorised by the ESAG shall be used for the event as shown on the site plan and constantly monitored by security staff during the event.</p>
<p>The licence holder will consult with the police in relation to any event/s where this licence will be in use.</p>
<p>The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.</p>
<p>The licence holder will comply with any reasonable requests or instructions issued by the police or an Officer acting on behalf of the Licensing Authority in relation to the event/s.</p>
<p>Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team, the Licensing Authority and ESAG. The numbers and deployment of on-site and off-site security personnel (SIA) and stewards shall be agreed by the ESAG prior to the events and included in the final EMP. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.</p>
<p>Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.</p>
<p>An Alcohol Management Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.</p>
<p>Whilst the premises are authorised to sell alcohol, there shall be a personal licence holder on duty at all times, at each bar or location where the sale of alcohol takes place.</p>
<p>The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained pertinent to the Licensing Act with regards to age restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs and in particular what identification can be accepted and that this is properly documented.</p>
<p>No alcoholic drinks shall be permitted to leave the perimeter of the site. Off sales for the purpose of this licence shall be contained within the licensed site.</p>
<p>Customers shall not be permitted to bring alcohol on site or take alcohol from the site at the end of the event and may only consume alcohol which has been purchased from the premises.</p>
<p>A suitably qualified and experienced acoustic consultant will be appointed by the licence holder and will prepare a noise management plan (NMP) as part of the EMP to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event.</p>
<p>A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by</p>

<p>the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full.</p>
<p>The licence holder's acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team.</p>
<p>The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan.</p>
<p>A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event.</p>
<p>The licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all music areas within the licensed site. The licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level.</p>
<p>Complaints concerning noise will be investigated by the licence holder's appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits.</p>
<p>The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licencing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event.</p>
<p>The licence holder will work closely with suppliers to minimise disruption to local residents from the event.</p>
<p>A resident contact information sheet including details of the resident's hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event.</p>
<p>A resident contact telephone line to contact the site management team will be operated during the build, event and derig In addition, an email address will be available on the event organiser's website.</p>
<p>The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the Licensing Authority in consultation ESAG and detailed in the EMP.</p>
<p>The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of ESAG.</p>
<p>The licence holder will consult and comply with any required public safety actions directed by authorised officers of the local authority.</p>
<p>The Fire Safety Management Plan shall contain a fire risk assessment and show the appropriate provision of firefighting equipment throughout the site.</p>
<p>The licence holder shall carry out a risk assessment to determine the medical provision for the Event. Details of the medical provision shall be contained in the Medical Plan.</p>
<p>The licence holder shall provide an on-site welfare provision, details of which shall be contained in the EMP.</p>
<p>A Signage Plan shall be drawn up in agreement with the ESAG it should show designated access routes and trackway roads around the site perimeter, appropriately illuminated signage above exits and clear demarcation of specific hazards through highlighting and signage.</p>
<p>Details of sanitary facilities shall be included in the EMP to ensure there are sufficient toilets and other sanitary provisions on the site. This plan will also provide details for the cleansing of these facilities, all of which shall be agreed with the ESAG.</p>
<p>The Lighting Plan will be drawn up in agreement with ESAG before any events take place.</p>
<p>Details of the CCTV system shall be part of the EMP and agreed with the ESAG before any events takes place.</p>

<p>The licence holder will consult with the Traffic Management/Highways and other relevant officers of the local authority if required and submit a management plan in relation to traffic/highways management which must be agreed with the ESAG before the events take place.</p>
<p>A Waste and Litter Plan shall be provided which will include measures for the clearance of litter both inside the site and in a designated area outside the site. Such plan shall be agreed with ESAG and included in the final EMP.</p>
<p>Measures to mitigate nuisance and anti-social behaviour which may be caused by the arrival and departure of the audience shall be agreed by ESAG and included in the Crowd Management Plan.</p>
<p>Where alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrances to the event and at all bars where alcohol is being served or sold.</p>
<p>An electronic refusals log shall be in operation at each area where the sale of alcohol is being conducted. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The electronic refusals log shall be maintained throughout the event and be made available for inspection by the police or authorised Officer of the Licensing Authority on request.</p>
<p>The procedures for safeguarding vulnerable persons and any persons under the age of 18 on event days will be contained in the EMP.</p>
<p>CONDITIONS CONSISTENT WITH THE REPRESENTATION FROM LCC NOISE AND POLLUTION CONTROL TEAM</p>
<p>A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The authority must be satisfied with this assessment and that it will be adhered to in full.</p>
<p>The Noise Management Plan, within a prescribed timeframe and manner stipulated by the Leicester City Council Noise and Pollution Team, will be made available to relevant agencies, partner organisations and relevant person/s within community organisations for comment. Any comments may inform the noise management plan including adapting or changing any necessary elements in a proportionate manner based on the event plan each year. This will be arbitrated through the Leicester City Council Noise and Pollution Team.</p>
<p>The licence holder will take all reasonable steps in order to reduce the chances of any event causing a public nuisance.</p>
<p>CONDITIONS CONSISTENT WITH THE REPRESENTATION FROM LEICESTERSHIRE POLICE AND AGREED BY THE APPLICANT</p>
<p>The event may only occur on one Saturday in August, in each calendar year.</p>
<p>The licence holder shall submit a comprehensive list of all participating music artists/DJ's, including the artists commercial name, full birth name (unless legally changed) and date of birth to Leicestershire Police (Licensing Department and Operations Planning Department) no later than 31 days prior to the event date.</p>
<p>The licence holder will abide by any decision made by Leicestershire Police in relation to the artist suitability to promote the licensing objectives.</p>
<p>Any changes will have to be approved by Leicestershire Police but no later than 48 hours before the scheduled start of the event</p>
<p>The licence holder shall ensure drones are not deployed at the event given the premises proximity to HMP - Welford Road, Leicester. The licence holder shall ensure a drone policy is included within its event management plan (EMP).</p>
<p>The licence holder shall ensure all Security Industry Authority (SIA) front line door supervisor(s) used at the premises record their full name, SIA registration number, contact</p>

telephone number and deployment date/time. A record must be kept for six months and made available to an officer from a responsible authority upon request.

Designated Security Industry Authority (SIA) front line door supervisors must be provided with an operational radio / or other means of verbal communication, which permits them to communicate between each other, the event organiser and the designated premises supervisor.

A Challenge 25 policy will be adopted with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying a PASS logo. A training record must be kept on the premises, retained for twelve months and produced to an officer from a responsible authority upon request.